

Education:

University of Wisconsin – Stout

- Bachelor of Science in Management
- Minor in Business Administration

University of Phoenix

- Associate of Arts in Business Administration

Employment:

2011 – Present:

- Compass Land Consultants, Inc., Minocqua, Wisconsin, and AuTrain, Michigan (Real Estate Assistant and Appraisal Assistant)

Experience:

Compass Land Consultants, Inc. – Duties include:

- Real Estate Assistant: Proofread and edit appraisal and market study reports for technical accuracy. Compile draft and final appraisal and market study reports for delivery to clients. Analyze title reports for potential restrictions and encumbrances that affect property values.
- Appraisal Assistant: Assist appraisers in all aspects of real estate appraisal services including collecting data, participating in property inspections, and report writing. Duties include researching and collecting comparable sales data and gathering, analyzing, and summarizing real estate data for appraisals and market studies. Properties appraised include vacant recreational land, timberland, conservation easements, and “Yellow Book” assignments.
- Land Sales Research: Responsible for identifying, investigating, verifying, and describing recent land transactions throughout Wisconsin, Minnesota, and Michigan for an in-house comparable sales database and for development of market research used in appraisals. Research includes using Wisconsin Department of Revenue sales database and local Multiple Listing Services.

Licenses and Memberships:

- Currently holds a Wisconsin Real Estate Salesperson License
- Certified Title Examiner – Wisconsin